

# Short Sale Questionnaire

Please complete as thoroughly and clearly as possible.

Property Address: \_\_\_\_\_

Who is your Realtor? \_\_\_\_\_ Email \_\_\_\_\_

Phone Number: \_\_\_\_\_ Brokerage \_\_\_\_\_

Seller #1: \_\_\_\_\_ Email: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Phone Number \_\_\_\_\_

Mailing address if different: \_\_\_\_\_

If you have a reverse mortgage we also need the borrower's Date of Birth \_\_\_\_\_

Seller #2: \_\_\_\_\_ Email: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Phone Number \_\_\_\_\_

Mailing address if different: \_\_\_\_\_

If you have a reverse mortgage we also need the borrower's Date of Birth \_\_\_\_\_

Seller #3: \_\_\_\_\_ Email: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Phone Number \_\_\_\_\_

Mailing address if different: \_\_\_\_\_

If you have a reverse mortgage we also need the borrower's Date of Birth \_\_\_\_\_

Is the homeowner or the homeowner's spouse active duty military or been under active duty status in the last 12 months? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes: Date last active duty ended Date: \_\_\_\_\_

Do you have any other Liens or Judgments? Yes \_\_\_\_\_ No \_\_\_\_\_

Mortgage Company #1: \_\_\_\_\_ Loan # \_\_\_\_\_

Mortgage Company #2: \_\_\_\_\_ Loan # \_\_\_\_\_

Mortgage Company #3: \_\_\_\_\_ Loan # \_\_\_\_\_

Other Liens or Judgments on Property: \_\_\_\_\_ \$ \_\_\_\_\_

Other Liens or Judgments on Property: \_\_\_\_\_ \$ \_\_\_\_\_

How many people in your household including yourself? \_\_\_\_\_

Is There a Home Owner's, Or Condo Association? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes: Amount of Monthly Dues \$ \_\_\_\_\_ Current? Yes \_\_\_\_\_ No \_\_\_\_\_

If No: Amount Delinquent \$ \_\_\_\_\_

HOA or Condo Association Company Name: \_\_\_\_\_

Phone/contact person \_\_\_\_\_

**Services: Water, Sewer, Trash, Etc**

**Water Paid to whom?** \_\_\_\_\_ **Amount Delinquent \$** \_\_\_\_\_

**Sewer Paid to whom?** \_\_\_\_\_ **Amount Delinquent \$** \_\_\_\_\_

**Other Town Services** \_\_\_\_\_ **Amount Delinquent \$** \_\_\_\_\_

**Do you own any other real estate: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**If Yes please explain**

---

---

---

**Was 1<sup>st</sup> Mortgage originated Prior to Jan 1 2009? Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Is property currently Owner-Occupied? Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**If No: Was property ever Owner-Occupied? Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**If Yes: Date of last occupancy by owner Date:** \_\_\_\_\_

**Is the property rented? Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Is the property Vacant? Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Are the utilities on? Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Have you ever filed Bankruptcy? Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **Attorney:** \_\_\_\_\_

**If Yes: Are you currently in Bankruptcy? Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Date of Discharge** \_\_\_\_\_

**Was mortgage included? Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Were any other liens on the property included? Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**If liens were included was an Order Avoiding Liens Recorded?**

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Are you planning to file Bankruptcy? Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **When?** \_\_\_\_\_

**We prefer to refer you to an attorney we have already successfully closed short sales with when it is time to close. The cost for the attorney is paid from the sales price, not out of your pocket.**

**Do you already have your own attorney you would rather use? Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Attorney's Contact Info:**

---

---

**Any other Notes you would like us to know:**

---

---

---